

### **PAYMENT TERMS & CONDITIONS**

# Parties of Thirty or More

25% deposit payment upon booking 25% secondary payment four weeks prior to the event 50% final payment one week prior to the event

# Parties of Twelve to Twenty-nine

25% deposit payment upon booking 25% secondary payment two weeks prior to the event 50% final payment within one week following the event

#### Parties of One to Twelve

25% deposit payment upon booking 25% secondary payment two weeks prior to the event 50% final payment within one week following the event

#### **Notes**

Any last-minute additions or amendments will be included on the invoice for the final payment, if that invoice is yet to be raised.

If the final invoice has already been raised, an additional invoice will be raised that will be due for immediate payment.

Should the timeline from the submission of an enquiry until the event be shorter than the terms outlined above, the deposit payment and secondary payment may be requested at the same juncture.